

**MINUTES – COUNCIL MEETING – MONDAY, APRIL 15, 2024 – 6:00 P.M.**

**LOCATION: ALAMO CITY HALL**

**IN ATTENDANCE:** Mayor, Pamela Lee, Patricia Woodard, Steve Jones, Laura Brownley Bobby Cox, City Manager, Jeff Floyd and City Clerk, Marie Carrillo.

**ABSENT:** Dondrea Geter and Geoffrey Villegas

**EXECUTIVE SESSION (employee matters & litigations) – started executive session 5:30 pm. Woodard would take minutes from Executive session.**

**Call Meeting to Order – Lee called to order @ 6:08 pm.**

1. **Invocation – Jeff Floyd**
2. **Pledge of Allegiance**
3. **Approve minutes from 3/25 Regular Meeting – Brownley made a motion to approve, Cox 2<sup>nd</sup>, unanimously approved.**
4. **Approve Agenda – Lee added Resignation of City Clerk (#16), Internship (#17), Bonus Pay of City Manager and PD Chief (#18) and Mayors Report (#19). Brownley made a motion to approve the agenda with additions, Jones 2<sup>nd</sup>, unanimously approved.**
5. **Finance Reports – Fuel was listed twice in the expense report. Woodard made the motion to approve the report with the correction fixed and emailed to members, Cox 2<sup>nd</sup>, unanimously approved.**

#### **OLD BUSINESS**

6. **GEFA Lead Line – Floyd stated that the council had already previously approved for Tindall to do the lead line survey, but now GEFA has come back and stated that it must be put out for bids now because it will be a grant. Will be put on GA Procurement Registry and legal organ. The grant is for \$58,000. Jones made a motion to release for bids, Woodard 2<sup>nd</sup>, unanimously approved.**
7. **Adopt Procurement Ordinance – 1st reading was done last month by Floyd. Floyd read it again this month. Woodard made a motion to adopt the ordinance, Brownley 2<sup>nd</sup>, unanimously approved.**

#### **NEW BUSINESS**

8. **Storm Drain on LS4 – Floyd stated that on the back side of Lift Station 4 there is a pressure line that goes out to the plant. There have been areas that have already been fixed and there are signs of erosion under the main sewer line that needs to be fixed. Cox made the motion to put out for bids for repairs, Woodard 2<sup>nd</sup>, unanimously approved.**
9. **Old City Hall Building – tabled until ASAP Committee meets.**

10. **City Business on personal devices** – due to some incidents where things have been breached and email hacking, all employees need to be using their city devices to handle city business.
11. **CH/PD Sidewalk and Parking lot paving** – Jeff of course would like to get more bids, but there is a product, epoxy coating, that can be put on the sidewalk. He will sand the concrete, fix the 3 holes from the previous posts, and fix the 2 bad chip spots on the edge before laying the epoxy finish on it. Also, would like to put out for bids for the paving of the park lot beside the new city hall, parking lot in front of old city hall and back of new city hall for the PD parking lot. **Brownley** made the motion to put out bids for the sidewalk in front, **Woodard 2<sup>nd</sup>, Jones approved, but Cox opposed. Passed by majority vote. Brownley** made a motion that Jeff is given the ability to request information regarding the paving or finishing for parking lot, **Jones 2<sup>nd</sup>, Cox approved, but Woodard opposed. Passed by majority vote.**
12. **Bank Accounts** – Floyd has talked with Robins FCU in McRae, and they have a 7-month CD at 5.99% compared to 0.15 on savings and we have several savings accounts. He thinks this good be a good thing to research into. Floyd will do research. Also, **Woodard** makes a motion that on the signing of checks weekly that the Mayor or City Manager plus 1 council member on a rotating basis sign the checks, **Jones 2<sup>nd</sup>, unanimously approved.**
13. **City Manager Report** – the report is attached also added that there is Local Road Assistance. Floyd has talked to the ones on the street committee about some roads the city can pave because there are about \$43,000 out there for grabs to help with the process.
14. **Fire Report** – report attached.
15. **Police Report** – No report. Chief stepmother died.
16. **Resignation of City Clerk** – **Woodard** made a motion to accept the resignation of Marie Carrillo with Friday, April 26<sup>th</sup> being her last day, **Brownley 2<sup>nd</sup>, unanimously approved.**
17. **Internship** – **Woodard** made a motion to accept the application of Carmen Bess, a Junior in High School and to intern at the City Hall at no charge with perimeters set, in which, Russell Clark will set. **Brownley 2<sup>nd</sup>, unanimously approved.**
18. **Bonus Pay for City Manager and Police Chief** – for OT hours worked, the amount to City Manager is \$846.75 and to the PD Chief, \$1,881.65. **Brownley** made a motion to pay for hours worked, **Jones 2<sup>nd</sup>, unanimously approved.** Woodard stated that in the future to try to avoid if all possible.
19. **Mayor Report** – let other members know that they should have received an email from Martin, a tool they can use to see all checks and mail that are received daily. Also, the city's graduation parade will be on Saturday, May 18.

**PUBLIC PARTICIPATION**

-Pat Cannon – would like for more patrolling by her house on HWY 126 W because of the excessive speeding of others. Vehicles must slam on brakes when come flying up when the school bus is stopped to pick up or drop off grandson. Jeff will get with police chief about monitoring the traffic more.

Meeting adjourned at 7:14 PM with Woodard making the motion, Jones 2<sup>nd</sup>, unanimously approved.

Submitted By:

Pamela Lee

Presiding Officer

Attest:

Dana Burkhalter

City Clerk

Seal:

